



FOOD APPLICATION

55th Annual Appalachian Festival

May 9 & 10, 2026 Village of New Richmond, Ohio

For Office Use:
Payment received
Check # _____

Dear potential Food Vendor:

The ACDA, sponsor of the 55th Annual Appalachian Festival, would like to thank you for your continued participation and support of the festival here in New Richmond, Ohio on May 9th and 10th, 2026.

Please complete and return the following by April 1, 2026.

- a. Completed contract, including menu
- b. Booth rental fee payable to ACDA
- c. Proof of insurance (naming ACDA/Appalachian Festival as an additional insurer)
- d. Those who require a temporary food service license can contact the Clermont County Health Department at 513-732-7630 or BMWilliamson@ClermontCountyOhio.gov
- e. PLEASE remember that we have moved to NEW RICHMOND, OHIO 45157

BUSINESS NAME: _____

Primary Contact: _____

of passes needed: _____ (limit 6)

Booth size: 10x10 @ \$400 10x20 @ \$800 10x30 @ \$1200

MAIL TO:

THE APPALACHIAN FESTIVAL, PO BOX 64, NEW RICHMOND, OH 45157

Once we receive your menu, the food committee will review it and will inform you as to what items are approved. Patrons have asked for new, vegetarian, healthier, and homemade items – not fast food. Remember only approved food can be sold at the event.

Any communication regarding the festival should be directed to a Board member. We will be onsite during the event and can be reached via two-way radios available at the vendor/volunteer check-in or at the ACDA information booth.

If you have any questions, please contact us at the number below. Thanks for your support!

Food Committee
513-251-3378

GENERAL RELEASE AND ACCEPTANCE OF RULES
PLEASE READ CAREFULLY AND SIGN

I/we, (the "Applicant"), have read the Food Vendor Contact Guidelines attached to this licensing application/contract and agree to abide by said conditions. In addition, Applicant does expressly release the Appalachian Festival/The Appalachian Community Development Association, (the "Producer") from any and all liability for any damage, injury, or loss to any person or goods which may arise from the licensing and occupation of the exhibit space by Applicant and agree to hold and save Producer harmless from any loss or damage by the reason thereof.

This contract shall be deemed to have been made in the State of Ohio and shall be interpreted in accordance with the laws of such state. In the event that legal actions are required to enforce this contract or any terms thereof, such action shall be brought in the courts of Clermont County, Ohio, and Applicant expressly consents to the jurisdiction of such courts. The parties agree to accept service of process in such action by ordinary mail sent to their address as set forth in this contract. This contract constitutes the entire agreement between the Producer and the Applicant and no modifications shall be valid unless in writing and signed by the parties or their representatives.

The Producer understands that if this application is not accepted, all booth rental fees will be returned by mail. If this application is accepted, Applicant gives permission to use Applicant's name, business name, and any photographs or videotape taken at the festival of Applicant or Applicant's items for any and all purposes.

Applicant Signature: _____ **Date:** _____

The ACDA Board Member

Food Committee

513-251-3378

Food Vendor

Primary Contact: _____

D.B.A.: _____

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

Email: _____

Cell: _____

Alternate Contact: _____

Cell: _____

Email: _____

Please do not set up until the food committee shows you your assigned space.

Vendor's onsite managers will be: NAME CELL #

Thursday, May 7th (festival setup) _____

Friday, May 8th (festival setup) _____

Saturday, May 9th _____

Sunday, May 10th _____

55TH ANNUAL APPALACHIAN FESTIVAL FOOD VENDOR CONTRACT GUIDELINES

Hours of operation: May 9th, 10am – 10pm May 10th, 10am – 6pm

All vendors must be operational during all show hours!

Place of operation: Front Street, New Richmond, Ohio 45157, and more specifically, the space designated by the Appalachian Festival.

The Appalachian Festival will provide the following:

- a. One 110 volt/20 amp electrical outlet (where available)

The Vendor shall supply the following:

- a. All necessary service/sales and setup staff.
- b. Ample amount of all necessary supplies for the duration of the Appalachian Festival event.
- c. Daily setup and removal of materials and products to and from the place of operation.
- d. Either plastic/roofing material or plywood under their location and will properly dispose of all refuse and cooking oil.

If you don't have a printed menu, please use the space below. Thanks.

List items you wish to sell here or attach an additional sheet...

KEEP THIS PAGE FOR YOUR REFERENCE

The Appalachian Festival/ACDA is not responsible for any loss or damage to any of the vendor's equipment or merchandise. The vendor shall hold the Appalachian Festival/ACDA harmless from all loss, liability, and expenses (including attorney fees) related to, connected with, or arising out of the vendor's operation, services, and/or products or any act or omission of the vendor, it's agent, employees, and/or contractors.

The vendor agrees to comply with all governmental laws, ordinances, and regulations, including obtaining all licenses and/or permits as are required by law. The vendor shall be solely responsible for supervising it's agents , employees, and/or contractors. The vendor agrees to abide by all rules, directives, and/or policies set up by the Appalachian Festival/ACDA.

The vendor is an independent contractor, and nothing herein shall be deemed or construed as constituting the vendor, agent, partner, joint venture, or employee of the Appalachian Festival/ACDA.

The vendor, at it's sole cost and expense, shall maintain, or cause to be maintained, comprehensive general liability insurance, insuring all it's operations on or at the place of operation by it's agents, employees, licensees, assignees and invitees, in an amount not less than \$1,000,000.00, with respect to personal injury or death of any one or more persons, and/or with respect to property damage resulting from any one occurrence. In addition, the policies required herein to be maintained by the vendor shall name the Appalachian Festival/ACDA as an additional insured and shall contain the provision that no act or omission of the party acquiring the insurance shall affect or limit the obligation of the insurance company to pay on behalf of the Appalachian Festival/ACDA, within the limits provided in the policy, the amount of any loss sustained. All policies of insurance required to be maintained hereunder shall provide that such policy shall not be canceled except upon 30 days notice to all named insured. The vendor shall deliver to the Appalachian Festival/ACDA on or before April 1st of the current year, a copy of all policies of insurance required to be maintained hereunder, or certificates of insurance. All insurance companies providing any of the insurance specified herein shall be licensed to do business in the State of Ohio.

Once we receive your menu, the Food Committee will review them and will inform you as to what items are approved to be sold at the event. Patrons have repeatedly asked for new, vegetarian, healthier, and homemade food items – not fast food. Remember only approved items may be sold at the event.

Any complaints and/or compliments about the festival, how it's run or anything else should be directed to one of our Food Committee members or the festival coordinator – not our patrons. We will be onsite during the event and can be reached via two-way radios available at the vendor/volunteer check-in or at the ACDA information booth.