



# FOOD APPLICATION

## 55<sup>th</sup> Annual Appalachian Festival

May 9 & 10, 2026 Village of New Richmond, Ohio

**For Office Use:**  
Payment received  
Check # \_\_\_\_\_

Dear potential Food Vendor:

The ACDA, sponsor of the 55<sup>th</sup> Annual Appalachian Festival, would like to thank you for your continued participation and support of the festival here in New Richmond, Ohio on May 9<sup>th</sup> and 10<sup>th</sup>, 2026.

***Please complete and return the following by April 1, 2026.***

- Completed contract, including menu
- Booth rental fee payable to ACDA
- Proof of insurance (naming ACDA/Appalachian Festival as an additional insurer)
- Those who require a temporary food service license can contact the Clermont County Health Department at 513-732-7630 or [BMWilliamson@ClermontCountyOhio.gov](mailto:BMWilliamson@ClermontCountyOhio.gov)
- PLEASE remember that we have moved to NEW RICHMOND, OHIO 45157

**BUSINESS NAME:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_

**# of passes needed:** \_\_\_\_\_ (limit 6)

**Booth size:** \_\_\_\_\_ 10x10 @ \$400 \_\_\_\_\_ 10x20 @ \$800 \_\_\_\_\_ 10x30 @ \$1200

### MAIL TO:

**THE APPALACHIAN FESTIVAL, PO BOX 64, NEW RICHMOND, OH 45157**

Once we receive your menu, the food committee will review it and will inform you as to what items are approved. Patrons have asked for new, vegetarian, healthier, and homemade items – not fast food. Remember only approved food can be sold at the event.

Any communication regarding the festival should be directed to a Board member. We will be onsite during the event and can be reached via two-way radios available at the vendor/volunteer check-in or at the ACDA information booth.

If you have any questions, please contact us at the number below. Thanks for your support!

Food Committee  
513-251-3378

**GENERAL RELEASE AND ACCEPTANCE OF RULES**  
***PLEASE READ CAREFULLY AND SIGN***

I/we, (the "Applicant"), have read the Food Vendor Contact Guidelines attached to this licensing application/contract and agree to abide by said conditions. In addition, Applicant does expressly release the Appalachian Festival/The Appalachian Community Development Association, (the "Producer") from any and all liability for any damage, injury, or loss to any person or goods which may arise from the licensing and occupation of the exhibit space by Applicant and agree to hold and save Producer harmless from any loss or damage by the reason thereof.

This contract shall be deemed to have been made in the State of Ohio and shall be interpreted in accordance with the laws of such state. In the event that legal actions are required to enforce this contract or any terms thereof, such action shall be brought in the courts of Clermont County, Ohio, and Applicant expressly consents to the jurisdiction of such courts. The parties agree to accept service of process in such action by ordinary mail sent to their address as set forth in this contract. This contract constitutes the entire agreement between the Producer and the Applicant and no modifications shall be valid unless in writing and signed by the parties or their representatives.

The Producer understands that if this application is not accepted, all booth rental fees will be returned by mail. If this application is accepted, Applicant gives permission to use Applicant's name, business name, and any photographs or videotape taken at the festival of Applicant or Applicant's items for any and all purposes.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**The ACDA Board Member**

\_\_\_\_\_

Food Committee

513-251-3378

**Food Vendor**

Primary Contact: \_\_\_\_\_

D.B.A.: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Cell: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_

Cell: \_\_\_\_\_

Email: \_\_\_\_\_

List items you wish to sell here or attach an additional sheet...

## **KEEP THIS PAGE FOR YOUR REFERENCE**

The Appalachian Festival/ACDA is not responsible for any loss or damage to any of the vendor's equipment or merchandise. The vendor shall hold the Appalachian Festival/ACDA harmless from all loss, liability, and expenses (including attorney fees) related to, connected with, or arising out of the vendor's operation, services, and/or products or any act or omission of the vendor, its agent, employees, and/or contractors.

The vendor agrees to comply with all governmental laws, ordinances, and regulations, including obtaining all licenses and/or permits as are required by law. The vendor shall be solely responsible for supervising its agents, employees, and/or contractors. The vendor agrees to abide by all rules, directives, and/or policies set up by the Appalachian Festival/ACDA.

The vendor is an independent contractor, and nothing herein shall be deemed or construed as constituting the vendor, agent, partner, joint venture, or employee of the Appalachian Festival/ACDA.

The vendor, at its sole cost and expense, shall maintain, or cause to be maintained, comprehensive general liability insurance, insuring all its operations on or at the place of operation by its agents, employees, licensees, assignees and invitees, in an amount not less than \$1,000,000.00, with respect to personal injury or death of any one or more persons, and/or with respect to property damage resulting from any one occurrence. In addition, the policies required herein to be maintained by the vendor shall name the Appalachian Festival/ACDA as an additional insured and shall contain the provision that no act or omission of the party acquiring the insurance shall affect or limit the obligation of the insurance company to pay on behalf of the Appalachian Festival/ACDA, within the limits provided in the policy, the amount of any loss sustained. All policies of insurance required to be maintained hereunder shall provide that such policy shall not be canceled except upon 30 days notice to all named insured. The vendor shall deliver to the Appalachian Festival/ACDA on or before April 1<sup>st</sup> of the current year, a copy of all policies of insurance required to be maintained hereunder, or certificates of insurance. All insurance companies providing any of the insurance specified herein shall be licensed to do business in the State of Ohio.

Once we receive your menu, the Food Committee will review them and will inform you as to what items are approved to be sold at the event. Patrons have repeatedly asked for new, vegetarian, healthier, and homemade food items – not fast food. Remember only approved items may be sold at the event.

Any complaints and/or compliments about the festival, how it's run or anything else should be directed to one of our Food Committee members or the festival coordinator – not our patrons. We will be onsite during the event and can be reached via two-way radios available at the vendor/volunteer check-in or at the ACDA information booth.