



Volunteer Registration Appalachian Festival

The Village of New Richmond, Ohio
www.appalachianfestival.org

May 10 & 11 2025

Last Name: _____ First Name: _____

Address: _____ Apt.# _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____

1. Have you every volunteered for us before? Yes _____ No _____

If Yes, where did you volunteer:

2. Is there someone you would like to work with? _____

3. Areas where we need volunteers:

- a. **Set-up & Staging:** *This area will involve lifting and moving around of tables, chairs, straw, wood, etc. This is a physical area to work so come prepared to do anything.*
- b. **Information Booth:** *In this booth you will be the festival hub and information. You'll greet patrons and give directions to different events and vendors at the festival. You will communicate with coordinators & first aid/security if needed with a 2-way radio.*
- c. **Exhibitor / Volunteer Check – In:** *Previous festival experience and knowledge is required for this area. You will help check in and direct vendors to where they need to be. You will also may deal with patrons with the entrance fee and directions.*
- d. **Admission Gates:** *You'll need to have basic math skills, speak English fluently, take money & coupons, provide accurate change, honesty, and distribute festival programs.*
- e. **Board and Festival Committee Members:** *We are always looking for individuals that would love to help with this event. We are a volunteer organization and are activity looking for board and committee members with the same passion. If you know someone or you would like to get more involved contact us at 513-251-3378.*

4. Fill out the back of this registration form with times and places you would be interested in working and our volunteer committee will contact you with more information.

RETURN BY May 1st, 2025:

APPALACHIAN FESTIVAL

Attn: Volunteers

PO Box 64, New Richmond, OH 45157

Phone: 513-251-3378

Volunteer Schedule:

Date Request	Set-up & Staging	Admission Gate	Information Booth	Exhibitor / Volunteer Check-in
Friday May 9, 2025 Set-Up	Morning _____ Afternoon _____			Morning _____ Afternoon _____
Time: TBA				
Saturday May 10, 2025		9:30 am – 12 Noon	9:30 am – 12 Noon	9:30 am – 12 Noon
		11:30 am – 2:00 pm	11:30 am – 2:00 pm	11:30 am – 2:00 pm
		1:30 pm – 4:00 pm	1:30 pm – 4:00 pm	1:30 pm – 4:00 pm
		3:30 pm – 6:00 pm	3:30 pm – 6:00 pm	3:30 pm – 6:00 pm
		5:30 pm – 8:00 pm	5:30 pm – 8:00 pm	5:30 pm – 8:00 pm
		7:30 pm – 9:00 pm	7:30 pm – 9:00 pm	7:30 pm – 9:00 pm
Sunday May 11, 2025 Mother's Day		9:30 am – 12 Noon	9:30 am – 12 Noon	9:30 am – 12 Noon
		11:30 am – 2:00 pm	11:30 am – 2:00 pm	11:30 am – 2:00 pm
		1:30 pm – 4:00 pm	1:30 pm – 4:00 pm	1:30 pm – 4:00 pm
		3:30 pm – 6:00 pm	3:30 pm – 6:00 pm	3:30 pm – 6:00 pm
	6:00 pm – 8:00 pm			
Monday May 12, 2025	Morning _____ Afternoon _____ Times: TBA			

Be sure to Register by May 1, 2025!